



STYLED HOME STUDIOS

LOCATION ENQUIRY TEMPLATE

Key details to include in an initial location enquiry.



SHORT INTRODUCTION TO YOU AND YOUR BRAND.

Hi, my name is [NAME] and I am the [JOB TITLE] for [BUSINESS NAME].



OVERVIEW OF THE SHOOT.

We are looking for a location for our [PRODUCT / BRAND]. We will be shooting [CONTENT TYPE] for [PLATFORM / PURPOSE].



REQUESTED DATES AND TIMES.

Is your location available on [DATES] for [HOURS PER DAY]? We would like to arrive at [START TIME] and finish at [END TIME].



CREW SIZE.

There will be [NUMBER] people on location in total. If this number changes we will let you know.



EXTRA QUESTIONS / ARRANGE A RECCE

We would like to know what/if [X]

Would it be possible to arrange to visit for a recce on [DATE]?